

PC Software Requirements

JoinME PC Software supports Windows 7, Vista or Windows XP with Service Pack 2 & 3 only.

JoinME MAC has limited functionality and supports MAC OSX 10.5 and above.

Warnings and Safety Notices

Please read all the safety notices before using this device.

Do not use the phone at a service station. Do not use near fuel or chemicals.

Do not transport or store flammable gas, liquid or explosives in the same compartment of your vehicle as your mobile phone and accessories.

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Environmental Information

Your handset is made using the latest manufacturing techniques and environmental standards to reduce waste and hazards to the environment. However at the end of life of the equipment the manufacturer recommends that you return the handset and accessories to the nearest re-cycling depot. Valuable materials such as gold, silver, and copper can be recovered from the handset. Any toxic materials will be prevented from entering the environment and the waste materials will be recycled.

RF Safety Information

The handset has an internal antenna located at the top of the phone. For optimum performance with minimum power consumption do not cover the antenna area with your hand. Hold the handset between thumb and finger in the middle of the device. Covering the antenna affects call quality, may cause the handset to operate at higher power level than needed, and may shorten talk and idle times.

Radio Frequency Energy

The handset is a low-power radio transmitter and receiver. When switched on it intermittently transmits radio frequency (RF) energy (radio waves). The transmit power level is optimized for best performance and automatically reduces when there is good quality reception. Maximum power is only used at the edge of network coverage so under most circumstances the power output is very low. Under poor network conditions the phone will transmit at a higher power, may get hot and will have a significantly shorter battery life.

Declaration of Conformity

We declare under our sole responsibility that the product(s) detailed in this manual, and in combination with our accessories, conform with the essential requirements of The Radio Communications Standard (Electro-magnetic Radiation Human Exposure) 2003 and the Australian Communications and Media Authority Section 376 of the Telecommunications Act 1997.

1 Welcome

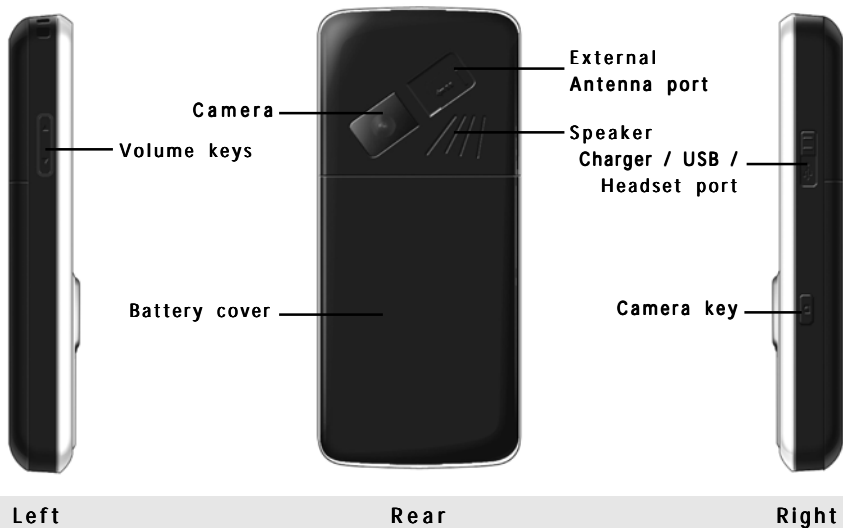
Congratulations on choosing the Telecom R100 handset. Please take a few minutes to read the user guide to help you get the most from your new mobile.

Operation	Quick Reference
Handset overview, keypad and information bar	Section 1 – Introduction
Making a call	Section 2 – Getting Started
Quick introduction to key features, calls & SMS	Section 3 – Basic Operation
Store a list of contact names & phone numbers	Section 4 – Contacts
View calls received, dialled and missed	Section 5 – Calls
Text messages – sending and receiving	Section 6 – Messages and Emails
Personalise your phone e.g. ringtone, screen	Section 7 – Personalise...
Managing handset files and content	Section 8 – File Manager
Setting alarms and reminders	Section 9 – Alarms and Appointments
Using the camera – take photos, record videos	Section 10 – Imaging
Using the MP3 Player	Section 11 – Music
Connecting to a PC to copy pictures & music	Section 12 – Connectivity
Calculator, Stopwatch and more...	Section 13 – Other Facilities

1.1 Handset Overview


Handset Overview	
1.	Display
2.	Directional controller - Arrow Keys(◀ ▶ ▲ ▼)
3.	Left Soft Key (LSK)
4.	Call Key, show Call History
5.	Video Call Key
6.	Keypad
7.	Microphone
8.	Clear / Back Key *
9.	End / Exit / Power Key
10.	Right Soft Key (RSK)
11.	OK Key
12.	Speaker





Handset Overview

1.2 How to use the manual

The following instructional format is used in the manual:



Instruction	Description
Press the Left Arrow ◀	Press the left directional key on the four way controller
Press OK	Press the OK key in the centre of the four way directional controller
Press the Right Soft Key	Press the  key just below the screen
Long press	Press and hold the key for 2 seconds
Menu > Tools	Go to the Main Menu (press OK) select Tools and press OK to open

- The functions for the **OK** and **Soft keys** change depending on where you are in the menu. The functions are described at the bottom of the handset display.
- The **End** or **Exit** key  is used to exit the menus, **End** a Call and switch the phone **On** or **Off**. From within a sub-menu the **Exit** key goes to the main menu
- Long press  to switch the handset **On** and **Off**.
- The **C key** is used to step back in menus and to clear text in text modes. In text edit mode press once for backspace, press and hold to clear all the text.
- Menu and setting choices on the handset are shown in **bold** text in the manual. Quickly find the answer by checking the front **Contents** or the back **Index**.

























1.3 Keypad Functions



Key	Corresponding Functions
1	1 punctuation marks voicemail
2	2 abc ABC
3	3 def DEF
4	4 ghi GHI
5	5 jkl JKL
6	6 mno MNO
7	7 pqrs PQRS
8	8 tuv TUV
9	9 wxyz WXYZ
0	0 Space

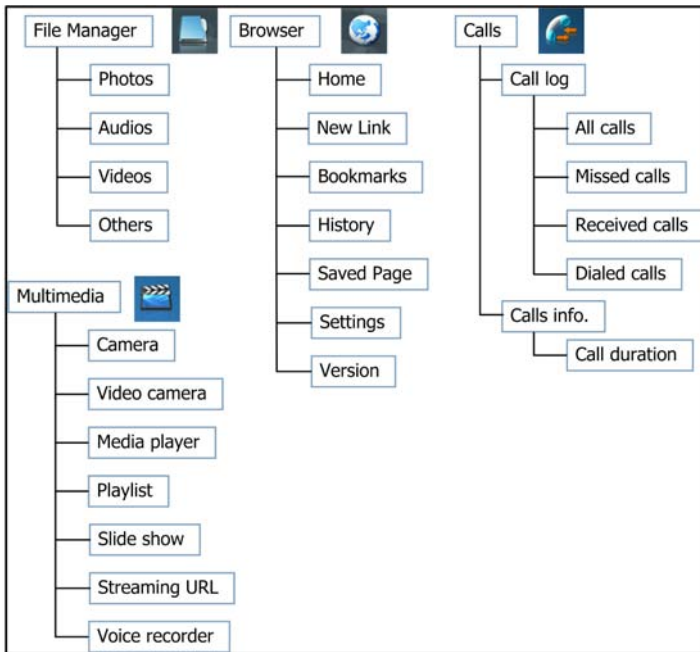
Key	Corresponding Functions
	Long press for keylock
*	Enter special characters in text mode Press twice for the international prefix '+' Press three times for 'Pause'
#	Change text mode. Long press for Meeting Mode
Call	Open All Calls list
	Call a dialled or selected number
End	End a call.
	Exit a menu Long press to power ON / OFF

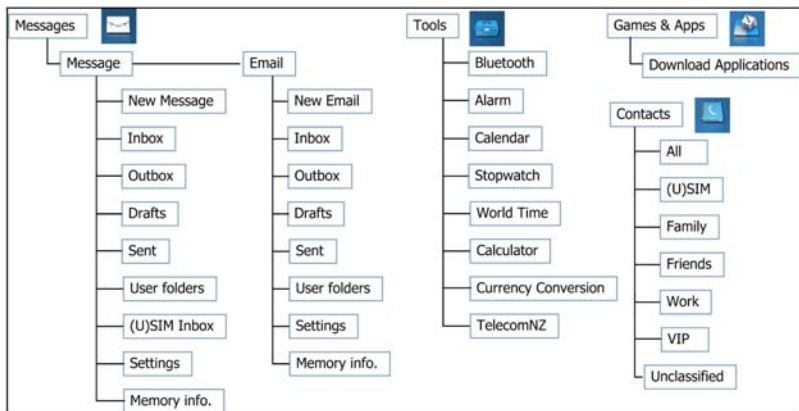
1.4 Handset Icons

	3G Signal Strength		Headset Mode
	GSM Signal Strength		Battery Level Indicator
	Signal Strength of the EDGE Network		Alarm is set
	New SMS Message		Missed Call
	SMS Memory is Full		Missed Video Call
	New MMS Message		Bluetooth ON
	MMS Memory is Full		Silent Mode
	New E-mail		Vibrate mode enabled
	E-mail Memory is Full		Call Forward is Active
	New Wap Push Message		Data channel available
	Wap Push Message Memory is Full		Active data session
	Headset and Vibrate Mode		Roaming

1.5 Menu Quick Reference Guide

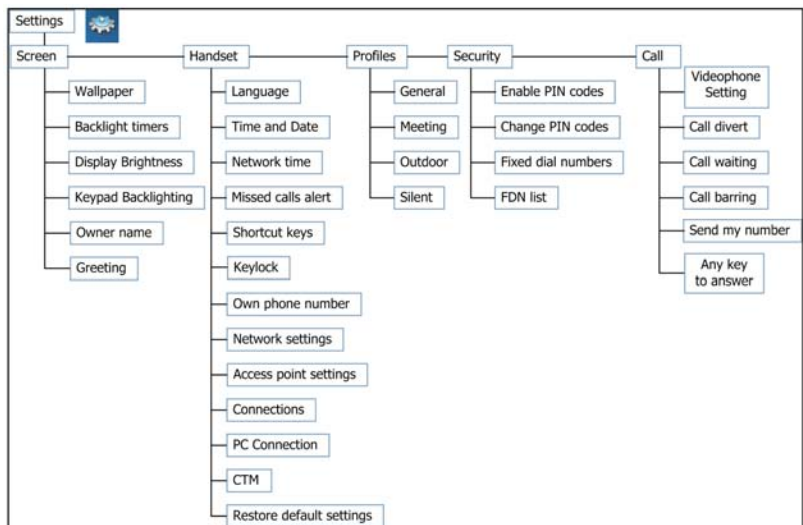
1





Menu Quick Reference Guide continued...

1

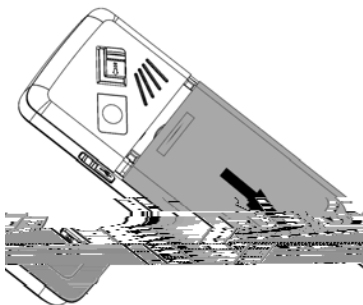


2 Getting Started

2

2.1 How do I remove the battery cover?

Push down gently on the thumb tab and slide the cover down then lift off.

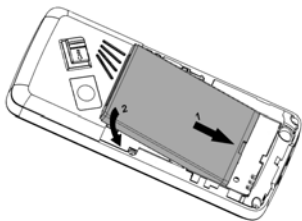


2.2 How do I insert the USIM Card?

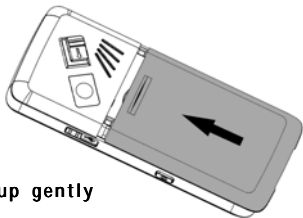
The **USIM card** (UMTS Subscriber Interface Module) is the small plastic smart-card with gold contacts. It holds personal information such as names and phone numbers. It can be moved between different phones if required. **The USIM card must be inserted before using the handset.**

2.3 How do I insert the battery?

Insert the battery as shown with the contacts located against the gold springs. The battery will only fit one way.



Close the case by locating the plastic cover horizontally into the grooves and sliding the cover up to close it. **DO NOT** force the cover down by pressing on it.



Slide the cover up gently



Locate the cover into the grooves horizontally and slide up gently.

2.4 How do I switch the phone On or Off?

Press and hold the  key for **two seconds** to switch the phone **ON** or **OFF**.

The **start up** screen below is referred to throughout the manual as the **Idle Screen**:

The Idle screen



← The Information bar

2.5 How do I set the time and date?

The **time and date** is set automatically from the network. It takes a few seconds to update when the phone is first switched on. Select **12** or **24 hr** format in the **Network Time** menu. To manually set the time it is necessary to switch **Network Time off**:

Menu > Settings > Handset > Network Time > State Off then set the time and date manually:

Menu > Settings > Handset > Time and date.

2.6 How do I lock the keypad?

Manual keylock: Press and hold the *** key** then press the **right soft key** to **lock** or **unlock** the handset

Auto keylock: **Menu > Settings > Handset > Keylock** Set the lock time.

2.7 How do I connect the charger?


Charge before initial use. **The charger lead only fits one way.** The plug is marked with an arrow on the top face. **Always** insert the charger lead carefully with the **arrow facing the top** of the phone as shown: **DO NOT** use excessive force which may damage the USB socket **Physical damage** to the USB port is **NOT** covered by warranty



The phone can also be charged by connecting it to a computer using the **USB lead** supplied.





2.8 Tips about charging and battery life



- Only use the AC charger and USB lead supplied.
- Insert the charger lead **carefully** with the arrow facing the **top** of the phone.
- Normal charge time is **2-3 hours**. Do not leave on charge for more than 24hrs
- When not using the phone for long periods remove the battery.
- Charge the battery between 0°C–45°C. Charge promptly when flat.
- When network reception is low(less than 2 bars) **battery life is reduced**.
- To increase battery life turn off Bluetooth when not in use and limit multimedia functions
- After charging in the OFF state press and hold the **End Key**  to switch the phone on
- Battery life will be improved after a few charge / discharge cycles.

3 Basic Operation

3.1 How do I make a voice call?

- Enter the number on the keypad and press the **Call key**  to make the call.
- Press **OK** to activate **Handsfree** (speakerphone) mode
- Press the **End key**  to end the call.



3.2 How do I answer an incoming call?

- Press  or **OK** to answer the call, **OK** will activate **Handsfree** mode.
- Press  or the **Left Soft Key** to **Reject** the call.



If **Vicemail** is active pressing **Reject** will forward the call to **Vicemail**.

3.3 How do I send a Text Message (SMS)?

- Press the **Left Arrow Key**  for **Messages**
- Press **OK** for **New Message**. Press **OK** for **Text Message**
- Enter the phone number directly or press **OK** to select from **Contacts**
- Select the **Contact** then press **OK** for **Done**. The **Contact** number will be displayed, press **OK**
- Press the **Down Arrow**  **twice** to move the cursor into the text field
- Type the message using the letter keys on the keypad (see Chapter 6)
- Press the **OK** to send the message.

3.4 How do I navigate the Menu?

The **Menu** is a grid of icons that are used to access key features on the phone.

From the **Idle Screen** press **OK** to access the **Menu**. Use the **Arrow Keys** ▲ ▼◀ ▶ to move the cursor or press the corresponding number key as shown on the grid below. Eg **Menu > 5 = Messages**



Shortcuts

From the idle screen the **Arrow Keys** launch the default **Shortcuts** as shown:



Shortcuts: **Menu > Settings > tab right to Handset > Shortcut keys**

From sleep mode (dark screen) press the key once to wake up the handset, press the key again to perform the required function.

4 Contacts

4.1 How do I enter my Contacts?

- From the **Idle Screen** enter the phone number, press the **Left Soft Key** to **Save**.
- Press **OK** to create a **New Contact** or press the **Down Arrow ▼** to **Update existing contact**
- Using the keypad, enter a **name** for the new **Contact** or modify an existing contact
- Press **OK** to **Save**. The default save location is the USIM card. Change if required.

4.2 How do I copy all Contacts from a USIM card?

All USIM Contacts are automatically read by the handset.

To copy **Contacts** into the handset memory follow the steps below:

- Insert the **USIM** card where the contacts are stored. Switch the phone **on**
- From the **idle screen** press the **Left Soft Key** for **Contacts**
- Press the **Right Arrow ►** once for **USIM** to show the list of **Contacts** on the USIM card
- Press the **Left Soft Key** for **Options** then use the **arrow keys** to select, **Copy > Copy all > OK > Yes** to confirm.

4.3 How do I search my Contacts?


From the **idle screen** press the **Left Soft Key** for **Contacts**. To find the **Contact** 'John' press the 5 key once for 'J'. All names starting with 'J' will be displayed.

Refine the search by entering more letters that can occur anywhere in the name.

Eg. 'Jn' will find 'John' and 'Julian' but not 'James' whereas 'Ja' will find 'Julian' and 'James' but not 'John'

4.4 How do I add a Contact from a received call number?

After **receiving a call** you can **add the caller's number** to the **Contacts** list:

- Press the **Call key**  to display **All Calls**. The last call received is at the top of the list
- Press the **Left Soft Key > Options > Save > New Contact** or **Update** to modify a contact > **OK**
- Enter or modify the contact details and press **OK** to **Save**.

4.5 How do I add a Contact from a received SMS?

Menu > Messages > Inbox

- Select the required message and press **OK** to **View**
- Press **Options > Use highlighted Item** to save the number
- Choose **New Contact** to create a new contact from the received SMS number.

4.6 How do I set a dedicated ringtone or image to a Contact?

The contact **must** be stored on the handset in order to set a dedicated ring or image.


Menu > Contacts (Shortcut = **Left Soft Key**)

- Use the **arrow keys ▼▲** to find the required contact (must be stored on the handset)
- Press **OK** to **View > Edit > Options > Add ring and photo**. Select the required feature
- Press **Add** then navigate to the folder where the Ringtone or Picture is stored.
- Press **OK** to **Save** your choices when complete

4.7 How do I set Speed Dial numbers?

Having **Speed Dials** set makes it quicker to call selected contacts.

Menu > Contacts > Select the Contact > Options > Scroll down ▼ > Speed Dial > Setup

- Assign the chosen contact to the next available number
- **Speed dials 1 is preset for Voicemail and cannot be changed**
- Press the **OK Key to Setup** the speed dial, press the Right Soft Key to cancel
- Press the **End key**  to exit when finished.

4.8 How do I make a call using Speed Dial?

- From the **Idle screen press and hold** the required number key to call that **Contact**
- E.g. A **long press** on the **1 key** will automatically dial the **Voicemail** service.

4.9 How do I update an existing Contact?

- Edit the existing contact: **Menu > Contacts > View > Edit.**
- Press **Save when finished**
- **Contacts** are normally stored in the default Group, **Unclassified.**

Notes

- You can move contacts into other Groups: Family, Friends, Work, and VIP.
- Regardless of Group, all contacts on the handset are displayed under **All**
- Search for a contact by entering the first letter of the name
- Refine the search by entering more letters that can occur anywhere in the name. Eg. 'Jn' will find 'John' and 'Julian' but not 'James'



4.10 Advanced Contact Options

Menu > Contacts > Options



Option	Description or subsequent options
Call	Make a Voice Call or Video Call to the selected contact
New Contact	Create a new contact
Edit Contact	Edit the selected contact
Delete	Delete contact, Delete all (Phone), Delete all (USIM), Delete all (Both)
Copy	Copy to phone or (U)SIM card, Copy all
Send Bus. Card	Send a business card via SMS, MMS, Email or Bluetooth
Default Memory	Default save location for contacts, USIM card or Phone
Service Dial number	Preset Voicemail, Customer service and Roaming Helpdesk
Set Speed dial	Assign a speed dial to the selected contact
Manage Contact	Set Group parameters (eg Ringtone and photo), Speed dial info and check the memory status

5 Calls





5.1 How do I make a Voice Call?

- Enter the **number** on the **keypad** and press the **Call key**  to make a voice call.
- Press **OK** to activate **Handsfree (Speaker)**
- Press the **End key**  to end the call.

5.2 How do I make a Call from my Contacts?

- Press the **Left Soft Key** for the **Contacts** menu.
- Use the **Arrow Keys** ▼▲ to scroll to the chosen contact.
- Search **Contacts** using the **letter keys** – eg. press 'J' to find John
- Press the **Call key**  to make the call.
- Press the **End key**  to end the call.

5.3 How do I view and make a Call from my Call History?

- Press **Call**  to bring up **All Calls**. Press **Call**  again for **Last Number Redial**
- Use the **Arrow Keys** ▼▲ to choose a number from the **All calls** list
- Press the **Call key**  to make the call.
- Press the **End key**  to end the call.

5.4 How do I activate Speakerphone?

Handsfree/Speakerphone is activated by pressing **OK (Speaker)** during a call


5.5 Call options during an active Voice Call

Press the **Left Soft Key** for **Options** during a voice call. Use the **End key** to return to the call menu

Hold:	Puts the current call on hold
End call:	End the call
Record:	Record the current call. The audio file is saved to the My Audios folder
DTMF Off/On:	Enable or disable sending DTMF tones. Default is ON
Message:	Switch to SMS interface during a call
Contacts:	Switch to Contacts interface during a call
Browser:	Launch the web browser



5.6 Hints and Tips for Calls



- Press the **star key** twice for the **International Prefix '+'**, three times for a 'Pause'
- To call a number from a message **highlight** the number then press the **Call key** 
- The microphone is on the base of the handset. Be careful not to block it
- During a call **change** the **volume** using the **side Volume keys**
- The number of rings before the phone diverts to Voicemail is set by your Service Provider. Contact your Service Provider to change this setting.
- To enable international roaming please contact your Service Provider.
- The Pause character 'P' inserts a 3 second delay into the dial sequence. You can use multiple pauses for the required delay.

5.7 How do I answer a Call?

When you **receive** an **Incoming call**:



- The phone will **light up**, the **call alert** will **sound** and the phone will **vibrate** depending on the current **profile** setting.
- You will receive an incoming **call notification** displayed on the **screen**
- Press the **Call key**  or **OK** to initiate **Speaker** to answer the call.
- Press the **End key**  or the **Left Soft Key** to **Reject** the call.
- Press the **Right Soft Key** to **Mute** the **incoming ring**. This feature is useful to stop the incoming ring without answering the call. The other party hears ring tone until the call ends.

5.8 How to use the headphones (Personal Handsfree)

- The Personal Handsfree headphones include a microphone and a call switch
- Insert the headset carefully with the arrow facing the top of the phone
- Incoming ring only beeps in the headset when Meeting or Silent mode is enabled
- In normal ringing mode the handset rings, press the call switch to answer
- When a call is received music playing is suspended and resumes after the call ends

5.9 How do I make a Video Call?

3G coverage is required to make and receive video calls. If the call is not successful you will be asked if you want to try a voice call.

- Enter the phone number using the keypad or from the **Contacts** list as already described
- Press  to make a **video call**.
- Press the **End key**  to **end** the call.

5.10 How do I answer a Video Call?

3G coverage is required to make and receive video calls. If a video call is received when browsing or using multimedia functions, the browser or media player will be suspended.

When receiving an incoming Video call:

- The phone will **ring, vibrate** and **illuminate** depending on the current **profile** setting,
- Press the **Video call key** to **accept** the video call,
- Press the **End key** to **end** the video call.




5.11 Call options during an active Video Call

Press the **Left Soft Key** for the following **Options** during a **video call**:

Hold / Retrieve	Send a still picture instead of your own image and the voice is muted
Start recording video	Record video from the other party (incoming video)
Block / Send my picture	Block / Send your own image to the other party
Brightness	Adjust the brightness
Zoom	Change the magnification of your own image
PIP on / off	Hide or show your own picture on the local screen
Exchange PIP	Swap the Picture in Picture display the other way round
New text message	Send SMS during a video call
Contacts	Switch to Contacts interface

5.12 How do I make Emergency Calls?

To make an emergency call during normal use

- Ensure that the handset is **switched on** and **in service**.
- Press the **End key**  repeatedly to return to the **Idle Screen**.
- Enter the emergency number for the present location using the keypad, (eg 111).
- Press the **Call key**  to call the number. Follow instructions received and do not end the call until told to do so.
- If the keypad is locked it is possible to dial the Emergency Numbers without having to unlock the keypad. **Press the numbers as required then press the Call key.**
- **Emergency calls can also be made without a USIM Card**
- Enter the emergency number and press the **Call key**  or **OK** to make the call.
- Advise the operator which emergency service you require
- Give your position and remain stationary to get the best coverage
- Due to the nature of the cellular system the connection of emergency calls cannot be guaranteed
- Never rely solely on any wireless device for essential communications ie. medical emergencies
- **The Emergency Number 112 Is used Internationally.**

Advanced Call Settings

5.13 Videophone Settings

Menu > Settings > tab right to Call > Videophone settings

All the fields are preset. Contact your Service Provider for more details.

5.14 Call Divert

Menu > Settings > tab right to Call > Call divert

This service enables incoming calls to be **diverted** to another number. Choose the **Call divert** function required from the menu list. Select the function to Activate, Deactivate or Check status.

5.15 Call Waiting

Menu > Settings > tab right to Call > Call Waiting

This feature allows an incoming call to be answered while already on a call. Answering the incoming call automatically places the first call on hold. The handset displays a table showing the **Active** call and the call on **Hold**.

If the *active* call is selected press **Options > Hold** to place on hold and retrieve the other call

If the *on hold* call is selected press **Options > Retrieve** to retrieve it. The other call is placed on hold.

Press **Options** to switch calls between **Hold** and **Active**:

03991234xx	Active	Press Options > Hold to switch calls
03996543xx	Hold	Press Options > Active to switch calls

5.16 Call Barring

Menu > Settings > tab right to Call > Call barring

Call barring is a network feature. The barring password is provided by your service provider. The service needs to be enabled on your account. To obtain your PIN number contact your Service Provider.

All Outgoing	Calls cannot be made
International Outgoing	International calls cannot be made
International Outgoing (except to home country)	Restricts international calls except to your home country
All Incoming	Calls cannot be received
Incoming (when roaming)	Calls cannot be received when you are overseas
Cancel all call barring	Cancels all barring settings
Change password	Set password to activate or erase call barring

5.17 Send my number

Menu > Settings > tab right to Call > Send my number

Send or **hide** your number **when making calls**. Switch it **on** or **off**. The default set by the network is On.

5.18 Missed Calls Alert

Menu > Settings > tab right to Handset > Missed calls alert

After missing a call, the **missed call icon**  will be displayed on the **information bar**.

When the **Missed call alert** is set the reminder tones will sound at your specified interval for 5 times or until the on screen message is acknowledged.



After a missed call press the **Call key**  to display the **All Calls** list.

Press the green **Call key**  again to dial the last number.

5

5.19 Call Options when Connected to a Bluetooth device

If the **handset** is **connected** to a Bluetooth accessory such as a **car kit** or a **wireless headset** then an incoming call is forwarded to the Bluetooth device. Press the **Call key** on the **Bluetooth device** to answer the call. When idle press the call key on the Bluetooth device to initiate **Last Number Redial** on the handset. The handset does **not** support the **transfer of Contacts** over Bluetooth. See Section 12.11 for more details



An **active call** can be **switched** between the **Bluetooth device** and the **handset** by pressing:

Options > Switch to Handset / Switch to Bluetooth.


Note

This device does not support SIM/Phonebook contact access via Bluetooth. Please check with your accessory reseller that the Bluetooth accessory you are purchasing is compatible with this phone.


6 Messages and Emails

6.1 How do I send a Text Message (SMS)?

Left Arrow > New Message > Text Message or **Menu > Messages > New Message > Text Message**

- Press the **OK Key** to select from **Contacts (Cont.)** or enter the number manually.
- Scroll to the chosen contact and press **OK twice** (once to select and once to confirm)
- Press the **Down Arrow ▼ twice** (once to add contacts, once to enter the text area)
- The default text mode is Predictive Text indicated by the En symbol  for English
- Enter text by pressing the corresponding keys once for each required letter eg. 43556 for 'hello'. The system updates the display to show the most probable entry. See Section 6.3
- Select the desired word from the available list and press **OK** to confirm or choose **Spell Word?** to add a new word to the My Words dictionary.
- Press **Options** for the **My Words** dictionary
- Press the **# key** to toggle between **En, 123, ABC** and **abc** text modes.
- When completed press the **OK Key** to **Send** the message.
- Send an SMS, MMS or Email to up to 10 recipients

6.2 How do I view a received Text Message (SMS)?

- The **envelope icon**  will appear on the **information bar** to indicate a received message. The **message alert tone** and **vibrate** activate depending on the current **profile** setting. Press **OK** to View the message.
- Navigate to the Inbox (**Menu > Messages > Inbox > OK to Select**) to view all received messages. Scroll to the desired message and press **OK to View**.

6.3 How do I use Predictive Text?

Predictive text allows words to be entered more efficiently using a single keypress for each letter, as opposed to multiple keypresses in multi-tap text mode. Compare how to write the word 'the':

Traditional multi-tap text mode (ABC, abc)	Predictive Text Mode (En)
Press 8 (tuv) once to select 't'	Press 8 once for 't'
Press 4 (ghi) twice to select 'h'	Press 4 once for 'h'
Press 3 (def) twice to select 'e'	Press 3 once for 'e'

- The **default text mode** is **predictive text** indicated by **En** in the top right of the display
- Press the **# key** to toggle between different modes **En, abc, ABC, 123**
- It is not possible to disable predictive text mode or to change the initial mode
- **Predictive text** uses a dictionary to generate words from the sequence of letters
- When a word is highlighted use the **# key** for capitals: dave > # > Dave > # > DAVE
- Select the desired word from the available list using the **▲ ▼ keys** and press **OK** to confirm or choose **Spell Word?** to save to My Words. Unknown words default to **Spell Word?**
- If the next letter is on the same key, wait until the cursor appears or press the **Right arrow ►** to move the cursor on
- To insert a **space** press the **0 key**. To **delete** letters press the **C key**
- Press the **1 key** for common punctuation marks. Press the *** key** for special characters.
- **ABC, abc** are multi-tap modes. Press the key once for the first letter, twice for the second etc.
- In text input screens (eg SMS, MMS and EMail) you can add your own words to the built-in **Dictionary** which is called **My Words**.
- Press the **Options** key to access **My Words** to **Add** new words to the available lists

6.4 How do I add words to the My Words Dictionary?

- From **predictive text** mode enter words directly by choosing **Spell Word?**
- From the text entry screen press the **Options** key and select **My Words**
- The first time you use **My Words** press **OK** to **Add** a new word
- Type the new word using the **ABC** or **abc** modes then press **OK** to **Save** it
- In **My Words** you can press the **Options** key to **Edit**, **Delete** or **Delete all**

6.5 Special Characters and SMS Message Length



The **underlined character** '...' in the above chart is a **Unicode** Characters. This means it is **not** part of the **standard SMS character set** and requires **2 SMS characters to transmit**. Normal SMS message length is 160 characters. If exceeded, the message will be sent by two SMS'. When the underlined character is used the message length is limited to 70 characters. When 70 characters are exceeded the message is sent by two SMS'. The character count and message count is displayed as shown above.

6.6 How do I send a Multimedia Message (MMS)?

Use a **Multimedia Message** to send **pictures, music or video files** to your friends. It is also possible to send an MMS directly to an email address.

Menu > Messages > New Message > Multimedia Message

- Enter the phone number, email address or press **OK** for **Contacts**
- Press the **down arrow ▼** and enter text in the title field
- Press the **down arrow ▼** to enter the text area
- Press **OK** to **Insert an Image, Audio or Video** attachment
- Browse the folders to select the required file. Press **OK**
- When finished press the **Left Soft Key** and select **Send**
- Send an SMS, MMS or Email to up to 20 recipients
- Each 'page' can only contain one image, one audio, and one video file. To add more than one file of the same type, select **Options** to add a new page.



6.7 How do I receive a Multimedia Message (MMS)?

Menu > Messages > Inbox

- When **receiving** an **MMS** you get a standard **message alert**. Press **OK** to **View**.
- Press **Retrieve** to download the message attachment.
- When the attachment has downloaded press the **Left Soft Key** for **Options** to **Save**

6.8 MMS and SMS Advanced Settings


Menu > Messages > Settings > SMS Settings

The message centre number is stored on your USIM card supplied by your service provider. The MMS and SMS advanced settings are preset by your Service Provider.

6.9 WAP Push Messages

Menu > Messages > Settings > MMS Settings > Push Messages

A WAP push message is a formatted SMS that displays a message to the user, giving the option of connecting directly to a particular URL via the mobile phone's WAP browser.

- WAP Push Messages are indicated by the  icon on the main display.
- Use the Browser to view Push Messages. Set to Reject to disable Push Messages

6.10 How do I send an Email?

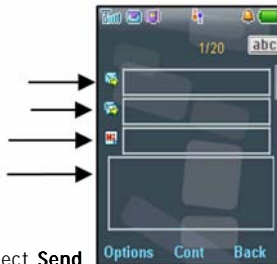
Menu > Messages > tab right to Email > Settings > Mailbox Settings > Edit

- The **default** Email **client** is configured for your service provider
- **Add** your **username**, **password** and **email address**
- The username should be the full address: username@domain.com
- It is possible to **Add** other providers under **Mailbox Settings**
- Configure the settings by reference to the other provider.

Sending an Email

Menu > Messages > tab right to Email > New Email

- Enter the sender's address e.g. username@domain.com
- Press the **down arrow** ▼ to access the Copy Field
- Press the **down arrow** ▼ to access the Title Field
- Press the **down arrow** ▼ to enter the Text Field
- Press **OK** to **Insert** attachments if required
- Browse to the appropriate folder to add the attachment
- When you are finished press the **Left Soft Key** and select **Send**



6.11 How do I receive an Email?

Configure the **Email Client** with your personal settings to enable Emails.

Menu > Messages > tab right to Email > Settings > Mailbox Settings > Options > Edit

- The default Email client is configured for your service provider
- **Add your username, password and email address**
- The username should be the full address: username@domain.com
- It is possible to **Add** other providers under **Mailbox Settings**
- Configure the POP Server details, SSL settings, IP Address etc. by reference to the other provider.
- **Menu > Messages > tab right to Email > Inbox > Options > Retrieve**
- New Email messages will be delivered to the handset

6.12 How do I set up automatic Email Retrieval?

Menu > Messages > tab right to Email > Settings > Automatic Retrieval

Set your required polling time interval to check the server for new Email messages.

7 How to Personalise the Phone

There are many ways to customise the handset such as changing profiles, wallpaper, ringtones, setting up shortcuts etc.

7.1 Change the Profiles

Menu > Settings > tab right to Profiles > Edit the required **Profile**

Profiles are used to control the **preferred ringing mode, keys tones** etc.

The pre-defined profiles are:

General	Keytones ON, Ringing ON, Vibrate OFF
Meeting*	Keytones OFF, Ringing OFF, Vibrate ON
Outdoor	Keytones ON, Ringing ON, Vibrate ON
Silent	Keytones OFF, Ringing OFF, Vibrate OFF

The following profile settings can be customised using **Edit**

Voicecall ringtone	Ring volume	Message tone	Warning Tone
Videocall ringtone	Ringing type (vibrate)	Keypad volume Keypad sound	Earpiece volume



*From the idle screen long press the **# key** to engage **Meeting Mode**

Ring volume also controls the Message tone volume

7.2 Change the Shortcut Keys (Arrow keys)

The **four arrow keys** (▲ ▼ ◀ ▶) can be customised to launch **preferred features** quickly from the **Idle screen**.

Menu > Settings > tab right to Handset > Shortcut Keys > OK

- Set each key in turn to your preferred setting
- Scroll to the chosen feature and press **OK** to assign the shortcut key.



Example Shortcut Settings:



7.3 Change the Background Screen (Wallpaper)

Menu > Settings > Screen > Wallpaper

- Browse to the **required folder** eg **Photos > My Pictures**
- Choose the required picture and press **Set** to confirm



See **Connectivity** to import pictures

See **Imaging** to take photos on the camera


7.4 Change the default Ringtones

Menu > **Settings** > tab right to **Profiles** > **Edit**



- Edit the **current profile** to change the default **Ringtones** for all incoming calls
- Press **OK** to **Modify** the **Voicecall ringtone** (scroll down to select **Videocall ringtone**)
- Browse to **Audios, Ring** to see the available built in tones.
- See **Connectivity** to import your own music files.

7.5 Enable Vibrate Mode

Menu > **Settings** > tab right to **Profiles** > **Edit**

- Edit the **current profile** to enable the **Vibrate** function
- Scroll down ▼ to **Ringng Type** and press OK to **Modify**
- Select the required mode and press **OK** to confirm.
- The **vibrate icon**  will be displayed on the **Information Bar**

7.6 Engage the Meeting Profile with a single key press

- **Mute** the handset and switch it to vibrate mode by **long pressing** the **# key** from the **Idle Screen**:
- **Press and hold** the **# key** to engage and disengage **Meeting Mode**
- The vibrate icon  and mute symbol  will be displayed on the **Information Bar**

7.7 Switch the Keytones off

Menu > **Settings** > tab right to **Profiles** > **Edit**

- Scroll down ▼ to Keypad volume and select **Mute**

7.8 Set Spoken Key Sounds

Menu > Settings > tab right to Profiles > Edit

- Scroll down ▼ to **Keypad sounds** and select your preferred language
- Choose from Tones, Chinese, English or Maori

7.9 Change the Display Backlighting

Menu > Settings > Screen > Display Backlighting

- Screen full-light is the main screen lighting. After the set time the screen goes to half light
- Screen half-light, the screen is partially lit for the specified time

7.10 Change the Display Brightness

Menu > Settings > Screen > Display Brightness

- Use the Up and Down ▲ ▼ keys to set the desired brightness level

7.11 Add a Greeting and Owner name

Menu > Settings > Screen > Owner name

Menu > Settings > Screen > Greeting

- The **Owner name** is permanently displayed on the idle screen
- The **Greeting** is displayed during the start up sequence

7.12 Set the Keypad backlighting

Menu > Settings > Screen > Keypad Backlighting

Duration 30 secs	The keys remain illuminated for 30 seconds after the last key press
Always On	The keypad backlighting is enabled for the Duration
Customise	The keypad is only illuminated between the times set



Keypad backlighting is unnecessary during the day so a customised setting will improve battery life

7.13 What Is the PIN Code?

Menu > Settings > tab right to **Security** > **Enable PIN codes** > **PIN code**

- The **PIN code** is stored on the **USIM card** and protects your **account** against unwanted use
- Select **On** or **Off** and enter the PIN number to confirm. The original PIN number is provided by your service provider but can be changed if required
- To change the PIN Code select **Change PIN Codes**
- **If you forget the PIN code it can be supplied by your service provider.**

7.14 What is the Handset Code?

Menu > Settings > tab right to Security > Enable PIN Codes > Handset lock code

- The Handset Code is stored on the handset and protects against unwanted use. If the handset is lost or stolen it cannot be switched on without the handset lock code. This provides a greater level of protection than the PIN code which protects the USIM card only.
- The default code is 0000
- Select **On** or **Off** and enter the Handset lock code, 0000
- To change the **Handset lock code** select **Change PIN Codes** and enter a new code of your choice
- **It is important to remember this code as it can only be reset by the repair centre for a fee**

7.15 Additional notes on PIN Codes

- The PIN and PUK Codes are provided by your Service Provider
- If you enter the PIN number incorrectly three times the phone will be locked
- Contact your service provider to get the PIN Unlocking Key (PUK code)
- PIN2 Code is an additional PIN on the USIM card and is not generally supported.

7.16 Fixed Dial Numbers, FDN List

Menu > Settings > tab right to Security > Fixed dial numbers & FDN list

Fixed Dial Numbers are only used on SIM cards with restricted dialling abilities. Only the numbers stored on the SIM card can be dialled and the SIM Contacts are protected by an additional PIN number. This feature is not available to normal users.

8 File Manager

All user files and downloaded content are stored in the File Manager.

8.1 File Manager

Menu > File Manager

The file manager is separated into four folders, **Photos**, **Audios**, **Videos** and **Others** as shown:

Folder	Contents	Description	Supported Formats
Photos	Latest Wallpapers	Link to http://mobimages.tm.co.nz	
	Wallpapers	Background screens for the handset	BMP, JPG, GIF
	My Pictures	Default directory for handset pictures	BMP, JPG, GIF
Audios	Latest Ringtones	Link to http://mobtones.tm.co.nz	
	Latest Music	Link to http://mobmusic.tm.co.nz	
	Ring	Pre-loaded handset Ring Tones	MP3, WAV, MID, WMA, AMR, MMF
	My Audios	Storage for your own Audio files (MP3 etc)	MP3, WAV, MID, WMA, AMR, MMF
Videos	Latest Videos	Link to http://mobtv.tm.co.nz	
	My Videos	Default directory for handset videos	MP4, 3GP
Others	Latest Games	Link to http://mobgames.tm.co.nz	Java MIDP 2.0

8.2 File Manager Options Table

Depending on your location within **File Manager**, there are different **Options (Left soft key)** available as shown in the table below:

Folder Options	File Options	Mark Options
Search	Mark	Mark all files
New folder	Send	Unmark all
Delete	Set as ringtone / wallpaper	Add to playlist / slide
Delete all	Add to playlist / slide	Move to
Rename	Move to	Copy to
Folder information	Copy to	Delete
Space information	Rename	Delete all
	Delete	Play marked files
	Delete all	Space information
	Mark all files	New folder
	File information	
	Space information	
	New folder	

8



Press **Options** to **Mark** files to perform the function to multiple files.

9 Alarms and Appointments

9.1 Set Alarms

Menu > Tools > Alarm > Add

Configure the alarm as required using the Alarm Setup Screen:

- **Daily** Alarm goes off every day
- **Workday** Alarm goes off Mon – Fri only (Rest days can be set under **Options**)
- **Weekly** Alarm will go off at the same time each week
- **Once** Alarm will only go off once
- **Snooze** can be set to be Off, 5, 10, 15 or 30 minute intervals
- **Snooze** will repeat for **six times** or until you **Stop** the alarm by pressing **OK**
- The **Alarm Tone** is preset by the Ringfile Press **Edit** to change if required
- If the Alarm time has passed it cannot be saved
- If the phone is off the Alarm will automatically switch on the handset.

Alarm Summary Table

Status	Enable / Disable
Alarm type	Daily, Workday, Weekly, Once
Alarm date	Available with Weekly and Once
Alarm time	Set as required
Snooze	Off, 5, 10, 15, 30 minutes
Ringtone	On / Off
Alarm sound	Alarm.mid, press Edit to change
Comment	Optional

9.2 Set Appointments using the Calendar

Menu > Tools > Calendar > Add

- Add an **Meeting**, **Memo** or **Reminder**. The memo function does not include an alarm
- Use the **Meeting** function to set **repeat events** such as **Weekly Meetings** and **Anniversaries**
- Follow the prompts on screen to configure the event, see the examples in the table below
- Events are shown by a highlighted box on the event day
- Use **Options** to see the Month view and to change default behaviour under **Settings**
- If the Alarm time has passed or is after the event time you cannot save the appointment
- If the phone is switched off the Alarm will automatically switch on the handset.
- Remember to scroll to the bottom of the handset display to see all the available options.

Examples of different uses for the Calendar > Meeting function

	Daily Reminder	Meeting with alarm	Repeat Meeting	Anniversary
Subject	Check mail	Appointment	Weekly Team	John's Birthday
Location		Dentist	Office	
Start time	10.00am	11.00am	10.00am	08.00am
End time	10.00am	01.00pm	11.00am	08.00am
Start date	28/9/2008	30/10/2008	29/9/2008	29/03/2009
End date	01/01/2010	N/A	01/01/2010	29/03/2030
Alarm set	On	On	On	On
Alarm time	09.45am	10.00am	09.45am	08.00am
Alarm date	28/9/08	30/10/2008	29/9/2008	29/3/09
Repeat set	Daily	Not repeated	Weekly	Yearly
Repeat until	28/10/08	N/A	29/9/2012	29/03/2030

10 Imaging - Pictures and Videos

10.1 How to use the Camera

Menu > Multimedia > Camera



Shortcuts: Press and hold the side camera key to activate the camera.

The camera key activates the shutter and if pressed again will **Save** the image.

From Still mode press ► to change to Video mode as shown by the icon in the top right hand corner.

- Use the Up and Down arrows to control the zoom* —→
- Press the **Options** button to:
 - Change the **Photo size**
 - Change the **Photo quality**
 - Change the **Brightness**
 - Change the **Contrast**
 - Apply an **Effect (Normal, B&W or Sepia)**
 - Change the **Shutter sound**
 - **Switch to video camera**
 - Press **My Pics** to view your saved pictures




* Zoom is not available on 1200 x 1600 as the screen is at maximum resolution.

Menu > Multimedia > Camera > Options > Photo size to increase the size


10.2 How to use the Video Camera

Menu > Multimedia > Video Camera

 **Shortcut:** Press and hold the side camera key to activate the camera, press ► to switch to video mode. From Video mode press the ◀ to change to Still mode as shown by the icon in the top right hand corner.

- Use the Up and Down arrows to control the zoom →
- Press the **Options** button to change the following:
 - **Video size** default is 8 minutes. Change if required
 - **Video quality**
 - **Brightness**
 - **Contrast**
 - **Effect (Normal, B&W or Sepia)**
 - **Video sound**
 - **Video format**, MP4 or 3GP
 - **Switch to camera**



 Press My Vids to view your saved video files
When viewing a video press **Full Screen** to view in Landscape.

10.3 Viewing pictures and videos

1. View the file directly from file manager

Menu > File Manager > Photos > My Pictures or

Menu > File Manager > Videos > My Videos

Scroll down the list to your chosen picture, Press **Open** to view the image.

2. Create a slide show to view pictures in sequence

Menu > Multimedia > Slide Show > Add > Photos > My Pictures

Select your required photos using **Options > Mark all** and then press **OK**

Press **Play** to automatically view the pictures sequentially.

3. View My Pics or My Vids from Camera mode

Menu > Multimedia > Camera > My Pics

Menu > Multimedia > Video Camera > My Vids

Press the Right Soft Key to select **My Pics** or **My Vids** to view your photos.

Additional features when viewing Pictures and Videos (* = full screen mode only)

Still Pictures	
Full Screen	Right Soft Key
Zoom in / out*	Up / Down
Rotate Image	1,3 keys
Move Image*	2,4,6,8 keys

Videos	
Full Screen	Right Soft Key
Volume up / down	Up and Down Arrows
Brightness	2,8 keys

11 Music

To import music files onto the handset see the following sections:

- Import music files from your computer using JoinME (See **Connectivity**)
- Import music files from your computer or other device using Bluetooth (See **Connectivity**)
- Download music files from the internet (ask your service provider for assistance if required)

11.1 Browse and play music files from File Manager

Menu > File manager > Audios > My Audios



- Press **Open** to play the desired music file.
- **Warning** – At high volumes, prolonged listening to audio devices can damage your hearing.

11.2 Create a new Playlist

Method 1: Create a Playlist from File Manager

Menu > File Manager > Audios > My Audios

- Scroll through the files and Mark file(s) or press **Options > Mark all**
- Press **Options > Add to Playlist > OK** (for existing Playlist) or **New, OK** (for new Playlist)
- The selected song or songs will be added to an existing or new playlist
- **Menu > Multimedia > Playlist > Scroll to select, OK to Play**

Method 2: Create a playlist in Multimedia

Menu > Multimedia > Playlist > Add > Playlist name > OK > Audios > My Audios

- Scroll through the tracks and press **Mark** to add the selected files to the playlist
- Press **OK** to save the **Playlist**, Press **OK** again to begin playing it
- Once a **Playlist** has been saved press **Options** > **Edit Playlist** to add or delete tracks and press **Options** to rename, delete etc. After editing a **Playlist**, you need to save it.
- From within a Playlist press **Options** to set the **Repeat Once; no repeat, Repeat all** or **Shuffle**
- Use the side volume keys to adjust the volume
- Use **▲ ▼** keys to select tracks from your playlist
- Press the **◀ ▶** keys to skip tracks
- Press and hold the **◀ ▶** keys to forward or rewind through tracks



It is possible to create up to six different playlists.

12 Connectivity

12.1 Use JoinME to connect the phone to a computer

JoinME is a computer program that enables the transfer of music and picture files between your PC and your handset. It is also used to manage contacts, messages and calendar functions and to connect to the internet. The MAC version has limited functionality and all the installation details and examples below are for the PC version.

Compatibility

- The software is compatible with Windows* 7, Vista, XP Service Pack 2 & 3, and MAC OSX 10.5 (and above), but cannot be guaranteed to run on these systems. 64 bit drivers are provided.
- It is not compatible with Windows* ME, 98, 95
- The software may not run in all PC environments, or with other software.
- Multi-boot systems are not supported.
- The software should be installed and run under the Administrator login.

Installation

- Please follow the installation steps carefully.
- If the installation fails please see the ReadMe file on the CD or consult our web site for more help at www.zte.co.nz

*Windows 7, Vista, & XP are trademarks of the Microsoft Corporation.

12.2 Installing JoinME

Please install the JoinME CD **before** connecting the phone to the computer.

- Insert the CD provided into the computer
- The CD will auto-start after a few seconds
- If auto run does not start then run Setup.exe from the CD
- The installation shield will launch and guide you through the installation
- Please follow the prompts to install the software
- When the installation is complete plug the handset into the computer using the USB lead supplied
- The USB lead is unique and should not be used for other devices (It is not the same as digital camera leads)
- When the handset is plugged in the computer will automatically install the drivers. If this fails consult our website for more help or access Windows Device Manager to update the drivers. See www.zte.co.nz for instructions



Note

If the phone is connected to the computer before installing the CD then the drivers will not be installed correctly.

- Unplug the phone, un-install then re-install JoinME
- See www.zte.co.nz for more assistance

12.3 Use JoinME to copy photos to your computer

Transfer photos from the handset to your computer using JoinME:

- **Make sure the phone is switched on and connected to the computer and JoinME has been installed.**
- The PC Connection on the handset needs to be set to USB
 - **Menu > Settings > tab right to Handset > PC Connection > USB**
- **Connect the phone** to the computer **using the USB lead** supplied
- **Double-click** the **JoinME icon** on the **desktop**.
- Select the phone type and **press Connect**.
- Select the **Media button**  as shown on the next page
- **Double click** on **My Phone** in the **bottom left hand corner**
- **Double click** on **Photos** to expand the folder structure
- **Double click** on **My Pictures** to see the picture files on the right hand side.
- **Drag*** the required file from the file list and **Drop*** it into the required **destination folder** on the PC.
- The file will be copied to the destination folder (eg Desktop)
- **Files can only be transferred into Folders.**
- The default picture size is small when viewed on the computer. See 10.1

* **Drag and Drop** is a method of copying files. Click on the file, hold down the left mouse button, move the mouse pointer to the required destination and release the left mouse button to Drop the file to that location. **Alternatively** right click on the file and use **Copy** and **Paste** from the menu.

Copy files (eg Photos) from the phone to the computer using JoinME

1. Select the **Media** button
2. Select **My Pictures** folder on **My Phone**
3. **Drag** the picture from **My Pictures** to a **folder** on the **PC**
4. **Alternatively** right click on the file and use **Copy** and **Paste** from the menu

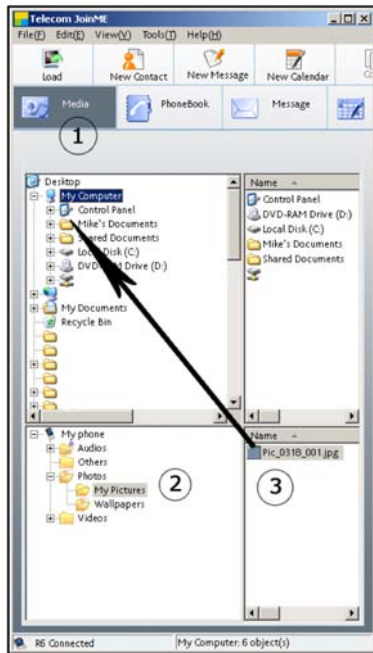


Files can only be copied into **Folders**

Notes on transferring files

DRM protected files, default ringtones and wallpapers cannot be copied or sent to other devices.

The handset does not support the transfer of Contacts via Bluetooth.



12.4 Use JoinME to transfer music from a computer

Music files can be transferred onto the phone using JoinME.

- **Make sure the phone is switched on and connected to the computer, and JoinME has been installed.**
- The PC Connection on the handset needs to be set to USB
Menu > Settings > tab right to Handset > PC Connection > USB
- **Double click the JoinME icon on the desktop.**
- Select the phone type and **press Connect.**
- Select the **Media tab** as shown in the picture on the next page.
- **Double click My Phone** in the **bottom left hand corner.**
- **Double click Audios** to open up the **Audios folder.**
- Locate the **music files** on the computer by browsing through the Windows file structure in JoinME.
- **Drag** the required file from the **top half** (computer) and drop it into **My Audios** on the phone.
- The file is copied to the destination folder (as shown below). **Files can only be copied into Folders.**
- Alternatively **Right Click** on the file, choose **Copy**, then go to the destination folder and **Paste.**
- Note: DRM protected files that you have downloaded cannot be copied or sent to other devices.



MP3, WAV, WMA and MIDI Files are supported but MP3 is preferable due to smaller file size.

Copy files(eg Music) from the Computer to the handset using JoinME

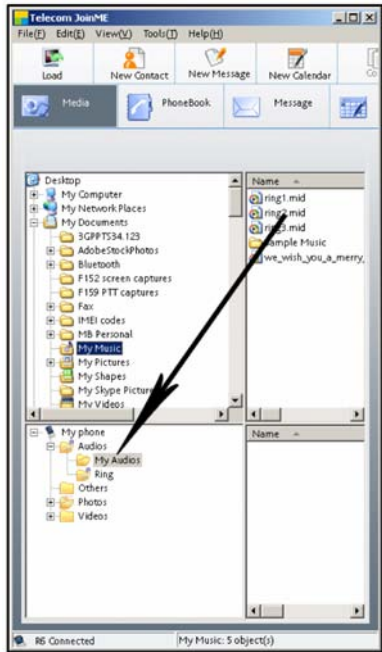
Select the Media button

Use **drag** and **drop** to copy the selected file from the computer to the **My Audios** folder on the handset.

Alternatively select the file, right click to **Copy** the file, select the destination folder (on the handset) and choose **Paste**.



Files can only be transferred into **user folders** on the **handset**. Eg. Transfer music files into My Audios, pictures into My Pictures and java games and applications into the Others folder. All other folders are write protected.



12.5 Enter Contacts using JoinME

Use JoinME to enter new contacts into the phone.

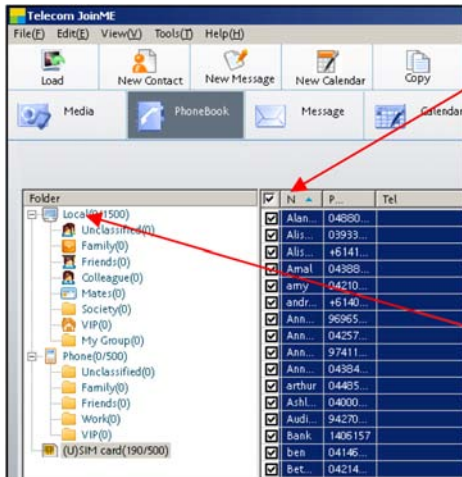
On the phonebook tab enter contacts directly using the PC. Select "New Contact" then complete the required fields. Select the Save Location; Local, Phone, (U)SIM or All.

12



The save location 'Local' refers to the computer. Remember to change this if you want to save contacts directly to the handset or use the copy function to copy contacts from Local to Phone. There is less storage available on the USIM card so some of the fields are greyed out.

12.6 Copy Contacts from phone to computer (back-up)



1. Select USIM to copy contacts from the USIM to the PC

You can also right click on the Contacts grid and Import from Outlook. See 12.7 below...

2. 'Select all' by checking the box at the top of the list

3. Drag and drop the complete list to Local.

This will copy all the USIM contacts to the PC (Local)

You can also select an individual contact to copy it in either direction.



Copy one or all of the contacts from **Local** to **Phone** using the **same method**

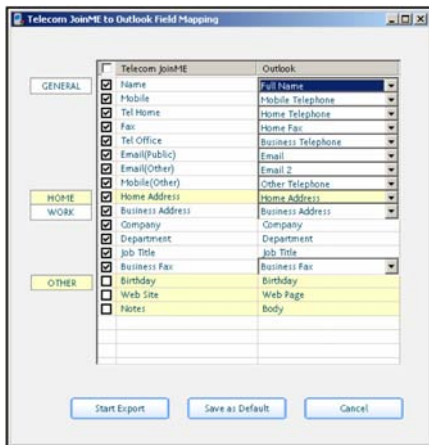
12.7 Import Contacts from Microsoft Outlook

- Launch Microsoft Outlook and have JoinME running.
- Make sure you are on the Phonebook tab in JoinME, see image in 12.6 above.
- **Right click anywhere on the Contacts grid** and select **Import From Outlook**.
- Only contacts in the **root folder** (Contacts) of Outlook will be copied
- The following fields are imported from Outlook to JoinME as below:

Outlook	JoinME
Full Name	Name
Mobile Telephone Number	Mobile
Home Telephone Number	Tel Home
Home Fax	Fax
Business Telephone Number	Tel Office
Other Telephone Number	Mobile(Other)
Home Address	Home Address
Business Address	Business Address
Company Name	Company
Department	Department
Job Title	Job Title
Business Fax	Business Fax
Email Address	Email(Public)
Email Address 2	Email(Other)

12.8 Export Contacts to Outlook

- Launch Microsoft Outlook, have JoinME running and connected to the handset.
- Make sure you are on the Contacts tab in JoinME, see image in 12.6 above.
- Select the number you want to export.
- **Right click any selected contacts** and select **Export to Outlook**
- Set the required fields to map from JoinMe to Outlook in the table below



- Press **Start Export** to export the Contacts

Use JoinME to send an SMS

- Select the **Message** tab
- Click the **New Message** button to draft an SMS
- The new message window will appear
- Click the **magnifying glass** to select a contact from **Local, Phone** or **(U)SIM** card
- Tick the box for the chosen Contact, press the right arrow to choose.
- Multiple contacts can be chosen. Click OK to continue
- Type your message in the text entry field and press **Send** when complete.



SMS Messages sent from JoinME are stored on your computer in the Local folder of the Message tab.

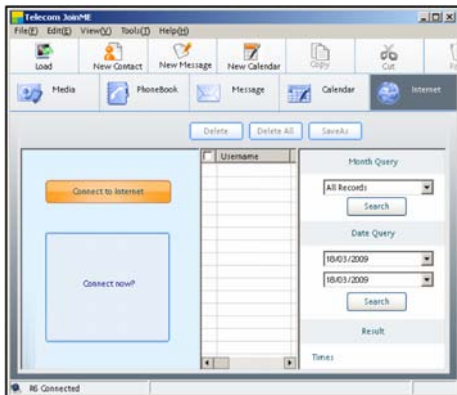
12.9 Import Calendar events from Microsoft Outlook

- Launch Microsoft Outlook and have JoinME running.
- Note, at the end of the import process Outlook can shut down. Please save any information beforehand.
- Make sure you are on the Calendar tab in JoinME
- Right click anywhere on the Calendar grid and select **Import Calendar From Outlook**.
- All calendar entries are copied into JoinME
- Select the required entries, or select All
- Copy the imported entries from Local to phone

12.10 Use JoinME to connect to the Internet

You can use the phone as a modem to connect a computer to the internet.

- **Make sure the phone is switched on and connected to the computer and JoinME has been installed.**
- The PC Connection on the handset must be set to USB
 - **Menu > Settings > tab right to Handset > PC Connection > USB**
- **Double click the JoinME icon on the desktop.**
- Select the **Internet tab** as shown below
- Press **Connect to Internet** go online
- The **default APN** for Dial Up Networking is preconfigured



12.11 Connect to a Bluetooth Device

Bluetooth is used as a wireless connection for headsets, hands free car kits and computers. Not all applications or devices are supported. Bluetooth is an open forum and manufacturers choose which functions to implement.

The handset supports Bluetooth 2.0 with Handsfree, Headset, FTP and DUN profiles.

Consult the other device for compatibility, connection issues and to find the pairing password.

Please follow the process carefully. Connecting to a Bluetooth device first time around requires authentication where both devices share a password.

When the devices are paired and connected the process is more automatic.

Connect to a Bluetooth Device

Menu > Tools > Bluetooth > Bluetooth Manager

- Press the **Left** or **Right Arrow Key** to switch Bluetooth on.
- Go down to **Visible** then press the **Left or Right Arrow Key** to select **Show**. The phone name can be customised if required. Press **OK** to confirm.
- Go to **My Devices** and press **OK**. Press **Search** to look for Bluetooth devices nearby.
- The chosen device must be switched on and in pairing mode.
- Devices are shown in the device list. Select the device, press **OK** to **Connect**.
- Enter the **pass code**, usually 0000 or 1234. Consult the product user guide for more information.
- If you are connecting to a PC or another mobile enter the same password when requested on that device.
- Once the password has been shared and accepted by both devices they are paired.

Send files from the handset to another device

Menu > File Manager

- Browse through the folders to the chosen file
- Press the **Left Soft Key** for **Options**
- Choose **Send** then select **Bluetooth** and press the **OK Key**
- If no devices are shown press **Search**
- Select the required device to send the file to
- Enter a **pass code** and use the same **pass code** on the other device (eg 0000).

Receive files from another device

- When another device sends you a file press **Yes** to authorise the connection
- Press **Yes** to accept the file

Notes on Transferring Files

- DRM protected files, default ringtones and wallpapers cannot be copied or sent to other devices.

Connect to a Bluetooth Car Kit or Personal Headset

Follow the manufacturer's instructions carefully to enable Pairing Mode on the other device.

It is not possible to connect the phone to the other device unless Pairing Mode is enabled. Select the required device, share a **pass code** and press **Connect**.

Menu > Tools > Bluetooth > Bluetooth Manager > Turn On, Show > OK

- Make sure Bluetooth is **On** and in **Show mode** and the **other device** is in **Pairing Mode**
- On the handset go to **Bluetooth: Menu > Tools > Bluetooth > My Devices**
- Press the **Right Soft Key** to **Search**
- From the list of available devices select the required device and press **OK** to **Connect**
- Enter the **pass code** specified in the user guide of the far end device (eg 0000 or 1234)
- When the devices are paired the handset will report the device has been added
- In **My Devices** go to the new device and press **OK** to **Connect**
- The devices are now Connected
- When connected, incoming calls are sent to the Bluetooth device automatically. Press the call button to answer.
- During a call press **Options > Switch to Handset** to return the call to the handset

This device does not support SIM/Phonebook contact access via Bluetooth. Please check with your accessory reseller that the Bluetooth accessory you are purchasing is compatible with this phone.

12.12 Dial Up Networking using USB or Bluetooth

Dial Up Networking (DUN) is a method to connect your PC or MAC to the internet using the handset as a modem.

1.Dial up Networking over USB using the Windows Wizard

Make sure JoinME is installed, the handset is on and connected to the PC using the USB lead supplied.

Example for Windows XP

On the PC go **Start > Accessories > Communications > New Connection Wizard** and follow the prompts:

Connect to the Internet > Set up my connection manually > Connect using a dial up modem

Select the ZTE USB Modem and uncheck any other modems

The **ISP Name** can be any name you like eg. R100 Handset

Set the **Phone number** to *99# > The **Username and Password** must be **blank** > 'Make this the default Internet connection' can be unchecked (optional) > 'Add a shortcut to this connection to my Desktop' can be checked (optional) > **Finish**

Press **Dial** to test the connection.

The PC will open an internet connection using the handset as a high speed modem.

2. Dial Up Networking over Bluetooth

Bluetooth can be considered as a wireless replacement for the USB connection and is compatible with any DUN enabled Bluetooth device. Use Bluetooth to connect the handset to a PC or MAC and use Dial Up Networking to create an internet connection.

a) Both devices must have Bluetooth ON

Handset: Menu > Tools > Bluetooth > Bluetooth Manager > Turn On, Show > OK

PC or MAC: Enable Bluetooth using the appropriate hardware or software settings

b) Set the handset PC Connection to Bluetooth

Menu > Settings > Handset > PC Connection > Bluetooth

c) Create a New Connection on the PC or MAC

Launch the Bluetooth manager software on your PC or MAC. This varies depending on your platform, hardware and software. Create a new connection and enter the same password, when prompted, on each device. Select the R100 Handset, the Dial Number is *99# and the Username and Password is blank.

When the Bluetooth manager opens a connection to the handset, accept the incoming connection by pressing **Yes** when prompted.

The PC or MAC can now connect to the internet via the handset.

The features described are dependant on external suppliers' hardware and software and vary between platforms and components. Consult your system supplier for more information.

12.13 PC Connection

Menu > Settings > Handset > PC Connection > Bluetooth

PC Connection specifies how the handset initiates data connections to the PC. It can be set to be via Bluetooth or via the USB cable. JoinME requires the USB connector, other transfers can operate via Bluetooth if supported by your system.

If **PC Connection > Bluetooth** is selected then **JoinME will not connect** to the handset. Restore the PC Connection to USB to re-enable JoinME.

13 Other Facilities

13.1 Browser

Menu > Browser

Home	the home page is set by your Service Provider
New Link	enter a web address manually using the keypad
Bookmarks	Link to a previously saved page
History	Display pages visited
Saved Page	View a local copy of a previously saved page
Settings	Display browser settings (see below)
Version	Display current browser version

Menu > Browser > Settings

Connection settings	Sets the APN, preset by your service provider
Advanced settings	Customise the browser display modes, sound, cache, cookies
Clear cache	Clears all cache data
Clear Cookies	Deletes all cookie information
Clear history	Deletes all input history items
Certificate	List the root and CA certificates on the handset

13.2 Stopwatch

Menu > Tools > Stopwatch

- Press **OK** Key to **Start** timing.
- Press **OK** to **Stop** timing. The screen will display the event time.
- Press **OK** to continue timing.
- Press **Right Soft Key** to reset.

13.3 Calculator

Menu > Tools > Calculator

- Press 0–9 keys to enter numbers, Decimal to enter the decimal point.
- Press **▲ ▼ ◀ ▶** for **+, −, ×, ÷**
- Press the **Clear key** to clear last digit and results.
- Press **OK** to show the result

13.4 World Time

Menu > Tools > World Time

- The world time function provides time information on major cities worldwide.
- Scroll to the desired city by using the **Left / Right keys**.
- Select the required city then press the **OK Key** to save the selected city as the local time zone.
- Note changing time zones changes the current time setting.

13.5 Currency Conversion

Menu > Tools > Currency Conversion

- Convert currencies quickly and easily
- The exchange rate stays set after you close the function
- Use the ▲ ▼ arrows to highlight the required field
- Press **Point** to use a decimal point
- The result is displayed in local or foreign currency automatically

13.6 Games and Applications

Menu > Games and Apps

- Download the latest games from your service provider or other websites
- The handset supports Java Midlet 2.0
- Use JoinME to copy other games from your computer (see Connectivity)
- Games and applications are saved into the Others folder
- Select **Open** to install the game.

13.7 Slide Show

Menu > Multimedia > Slide Show

- Add pictures by pressing **Add** or **Options > New Slide**
- Browse to **My Pictures** and **Mark** the pictures you want. Press **OK** to finish, **Play** to play.
- Use **Options** to Edit, create New slide, Rename, Delete, Delete all, and View the image info.

13.8 Voice Recorder

Menu > Multimedia > Voice Recorder

- Press **OK** to **Start** recording the voice memo
- Press **OK** to **Pause / Continue (Contln.)** recording
- Press the **Right Soft Key** to **Stop** recording
- Press **OK** to **Save**. The file will be saved to My Audios
- Press **Right Soft Key** to **Discard** the voice memo
- Press **Left Soft Key** to **Send** the memo via MMS, Email or Bluetooth
- Press **Options** to define the length of time for your recording (1min, 5mins, 10mins or 30mins).

13.9 Streaming URL

Menu > Multimedia > Streaming URL

Streaming URL are links to audio or video streaming content over the internet. The content is only available while connected to the server and depends on your network provider.

13.10 Access Point Settings

Menu > Settings > tab right to Handset > Access point settings

Access Point Settings (also called APN) are pre-defined by your service provider and enable the handset to connect to the internet via WAP and to send multi media messages (MMS). When using an alternate carrier, **Add** a new Connection setting as defined by your service provider.

13.11 Restore default settings

Menu > Settings > tab right to Handset > Restore Default Settings > 0000

If the handset is not working as normal, restore the handset to default factory settings. The default Handset Lock Code is 0000. User content will not be erased.

13.12 Auto Keylock

Menu > Settings > tab right to Handset > Keylock

Auto keylock can be set to automatically lock the keypad after a predetermined time. Set your desired time from the available choices. Press * followed by the **Right Soft Key** to **lock** or **unlock** the keypad.



Emergency numbers can still be dialled while the keypad is locked.
Enter the emergency number on the keypad then press the green Call Key.

13.13 Connections

Menu > Settings > tab right to Handset > Connections

Connections are pre-defined by your service provider and enable the handset to connect to the internet via WAP and to send multi media messages (MMS). When using an alternate carrier, **Add** a new Connection setting as defined by your service provider.

13.14 Network Settings

Menu > Settings > tab right to **Handset > Network Settings**

Preferred mode: Lock the handset to GSM or UMTS (3G) Networks

Preferred Band: Lock the handset to certain bands, U = UMTS, G = GSM

Preferred selection: Choose which network to register with from a list of available networks.



Manual Network Selection overrides Preferred Mode and Band settings. The handset will stay on the chosen network and band. If you choose a GSM Network, the Preferred Mode will switch to GSM and remain in GSM-only mode. Further searches performed by **Manual** mode will only detect GSM networks. To return to normal mode set Preferred Mode and Preferred band to Automatic.

13.15 CTM

Menu > Settings > tab right to **Handset > CTM**

CTM (Cellular Text Telephone Modem) is a text based communications protocol to offer support to hearing and speech impaired people. Hearing or speech impaired persons can communicate using a teletype (TTY) terminal connected to the mobile phone via a CTM Modem. The TTY signals are sent alongside speech so it is possible to configure the system to enable speaking and hearing as well as typing or receiving text to the TTY device. See below:

CTM Mode	Description
Full	Text entered on the terminal is sent to the other party. Received text from the other party is displayed on the terminal.
Talk & Read	Received text is displayed on the terminal, Voice is relayed to the other party.
Write & Hear	Text entered on the terminal is sent to the other party with incoming speech heard from the other party.
Off	All CTM is disabled, use the phone as normal.

TIPS

If you are using a TTY device make sure the baud rate is set to 45.45 bps

When using a terminal with a CTM modem built in the handset must be CTM Off

14 Technical, Support and Warranty Information

14.1 Troubleshooting and FAQ's

Please check the manual thoroughly before contacting your service provider

Symptom	Solution
No incoming ring or alarm tone	Check the ring tone and ring volume settings under Profiles Check the handset is not muted (Long press the # key)
(No) keytones when pressing keys	Check the key tone settings in the current profile. See 7.1 Change the Profiles
How do I extend the incoming ring time?	This is not a handset setting. Please contact your Service Provider to extend the ringing time.
A phone number cannot be dialled	Check for network coverage Check whether any call restrictions are set. See Call Barring
Short messages cannot be sent or received	See Text Message Settings and check the SMS centre number is correct. Contact your service provider for more details.
MMS messages cannot be sent or received	Your subscription does not include data services. Check with your service provider.
How do I switch off Predictive Text?	The # key is used to toggle between different modes. See Chapter 6 for details.

Symptom	Resolution
<p>I cannot connect to JoinME</p>	<p>Check: Menu > Settings > tab right to Handset > PC Connection > USB Uninstall and re-install the CD software See FAQ's at www.zte.co.nz for more assistance</p>
<p>My phone is slow to respond, handset storage problems</p>	<p>Restart your phone every day to refresh the memory Delete or archive old SMS messages and other content Restore default settings: Menu > Settings > tab right to Handset > Restore Default > 0000 > Yes</p>
<p>The battery discharges quickly</p>	<p>Possible network coverage issue. Check the signal strength. With only 1 or 2 bars, the battery has to work harder to maintain network contact. Limit multi-media and Bluetooth usage to save power. The battery may be worn out and needs to be replaced.</p>
<p>I cannot charge the phone</p>	<p>Confirm the charger is properly inserted. Remove the battery, clean the contacts and check it is inserted correctly. The battery may be worn out and needs to be replaced. Tip: Charge the phone using the supplied USB cable.</p>

Symptom	Resolution
How do I enter text in an SMS?	From the phone number field press the down arrow twice to move into the text area. Use predictive text or abc mode to manually type words. See chapter 6 for details.
How do I change the Ringtone?	Edit the current profile and select a new tune from the Audios directory. See chapter 7 for details.
The handset switches off after charging.	The handset is charging in the off state. Press and hold the Red key to switch the handset ON or charge it in the ON state
The handset switches on automatically	An alarm or calendar event will switch the handset on automatically.
My phone is not able to connect to other Bluetooth devices	Turn Bluetooth on. Set visibility to Show. Possible compatibility issues. Manufacturers incorporate different Bluetooth profiles. Not all functionality is supported. For file transfer use alternative methods such as Email or MMS.

14.2 Support Information

- For Warranty Service please return to your place of purchase. For general fault finding and resolution directions please consult the ZTE website at <http://www.zte.co.nz>
- All calls for PIN number enquiries, Network problems, Web Access, Account and Billing Information, USIM card registration and general enquiries should be directed to your Service Provider.

14.3 Error Messages

Message	Solution
No (U)SIM detected	Check a valid USIM card is inserted See 2.2 How do I insert the USIM Card?
Enter PIN code	Enter the correct PIN code from your service provider
Enter PUK code	Contact your service provider to get the PUK code
Enter 16 digit unlock code	Please contact your service provider
Enter handset lock code	The default handset lock code is 0000

14.4 Warranty Information

The warranty does not apply to defects or errors in the product caused by:

- (a) Normal wear and tear.
- (b) Misuse including mishandling, physical damage, improper installation – including battery and unauthorized disassembly of the product.
- (c) Water, exposure to solvents or any other liquid damage.
- (d) Any unauthorized repair or modification.
- (e) Power surges, lightning, fire, flood or other natural events.
- (f) Use of the product with unauthorized third party products such as generic chargers.
- (g) Any other cause beyond the range of normal usage for products.

The End User shall have no right to reject, return, or receive a refund for any product under the above-mentioned situations.

Note: Consult the warranty card for full information

14.5 Technical Parameters

Network Compatibility	3G WCDMA 850 MHz with 384Kbps data GSM 850, 900, 1800, 1900 MHz with EDGE 236Kbps
Dimensions	Approx 107.5mm x 47mm x 14.5mm (L×W×H)
Weight	Approx 88g (including standard battery)
Features	MP4 video, MP3 audio, 0.3MPixel camera, Video Phone, USB, MIDP 2.0 JAVA, 2.0" 262K colour QCIF LCD display with 176 x 220 pixels, MMS, Email, Calendar, Speakerphone, Voice Recorder, Bluetooth 2.1
Battery	1000mA hours, Lithium ion (Li-ion)
Idle time*	Up to 250 hours
Talk time*	180 minutes on GSM network, 180 minutes on WCDMA network, Video call >70 minutes
Charge time	Approximately 3 hours
Battery Life	Approximately 400 charge cycles
Supported Files	JPG, BMP, GIF, MP3, WAV, MID, WMA, MMF, AMR, MP4, 3GP
Camera	0.3MPixel (Rear facing camera)

*The phone's talk and idle time are based on ideal working environments. The use of extended applications and local network conditions can reduce battery life

15 General Safety and Maintenance Information

The handset contains delicate electronic circuitry, magnets and battery systems. You should treat it with care and pay attention to the following points:

- Handle the handset with care. Do not drop or throw the handset.
- Do not immerse in any liquid. The handset contains a liquid detection sticker and the warranty will be voided by any liquid damage.
- Do not place the handset near computer disks, credit cards, and other magnetic media. The information contained on disks or cards may be erased or damaged.
- Do not leave the handset or battery in direct sunlight or near other heat sources where temperatures could exceed 45°C.
- Keep the handset, battery, charger and other accessories away from children.
- In the unlikely event of a battery leak avoid contact with your eyes or skin. Flush with water and consult a doctor.
- Observe and obey warning signs at petrol stations, airports and hospitals.
- The operation of some medical electronic devices, such as hearing aids and pacemakers, may be affected by the handset.
- Take care not to allow metal objects such as coins or keys to come into contact with the battery terminals.
- Do not dispose of batteries in a fire.
- Do not throw batteries into household rubbish, return them to a recycling point.
- Do not connect the handset to any unauthorised 3rd party chargers or cigarette lighter chargers.
- Only use the supplied charger.
- Be careful not to pierce the battery with sharp objects and do not use damaged batteries.
- Do not open or modify the battery.
- Stop using the battery if abnormal heat, odour, discolouration, deformation, or abnormal condition is detected during use, charge, or storage.

- Do not put the battery in your mouth.
- Only use original replacement batteries.
- Do not attempt to dismantle the handset or any of its accessories.
- Do not place the handset close to the edge of a table in case it moves when set on vibrate mode.
- Do not put the handset into a microwave oven, dryer, or high-pressure container.
- Don't use the handset immediately after a sudden temperature change eg. from an air conditioned environment to high temperature and humidity outside. In such cases there could be condensing moisture inside the handset which can cause internal damage. Switch off and leave for 30 minutes before use.
- Do not use the handset while driving or operating other machinery.
- Do not use the handset where blasting is in progress.
- Switch the phone off when boarding aircraft.
- Do not leave the handset at the bottom of a bag where it may be damaged by sharp objects.
- At high volume, prolonged listening to audio devices can cause hearing loss.
- Do not leave the handset discharged or disconnected for a long time, otherwise your personal data may be lost.
- Remember to make backup copies of all important data on the handset.
- Take care when the phone is in your pocket. Sitting down may damage the handset.
- It is normal for the handset to become warm while the battery is being charged.
- Under poor network conditions battery life is considerably reduced.
- When the battery is thrown away cover the terminals with insulating tape.
- Emergency service coverage is dependant on network availability and battery status.
- It is good practice to switch off the handset regularly.
- Do not expose the handset to oils or solvents.
- If you have an alarm set the handset will switch on at the prescribed time.

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